

**TITLE:       FUNCTIONS, RESPONSIBILITIES, AND AUTHORITIES PROCEDURE**

**1.0     PURPOSE, SUMMARY AND SCOPE**

**1.1     PURPOSE**

This document provides the safety management functions, responsibilities and authorities of Department of Energy (DOE) Savannah River Operations Office (SR) as required by DOE P 411.1, Safety Management Functions, Responsibilities, and Authorities Policy; DOE M 411.1-1C, Safety Management Functions, Responsibilities, and Authorities Manual (FRAM); and Office of Environmental Management (EM) Safety Management Functions, Responsibilities, and Authorities Document (FRA), Revision 3. Additionally, this document identifies delegations of authorities to DOE-SR beyond those defined in DOE M 411.1-1C and the EM FRA, and it provides mission and function statements for each DOE-SR organizational entity identifying responsibilities assigned to each organization as defined by the DOE Strategic Plan, the Savannah River Site (SRS) Environmental Management Program Performance Management Plan (EM PMP), and the DOE-SR Organizational Performance Management Plan.

**1.2     SUMMARY**

This document is comprised of two parts. Part 1 contains an introduction and scope statement that provides general information about DOE-SR organizations and management systems. It summarizes landlord activities and site-wide support services provided by DOE-SR. Part 1 also contains delegations of authority and provides a Matrix of Safety Management Functions, Responsibilities and Authorities for Integrated Safety Management (ISM), by regulation, with assignments to specific organizations. Part 2 contains mission and function statements for each DOE-SR organizational entity and a cross-referenced subsection on ISM responsibilities for each organization that has lead responsibility for one or more ISM functions. These assignments correspond to Part 1, Subsection 10, Matrix of Safety Management Functions, Responsibilities, and Authorities. The Matrix includes a listing of all applicable Field Element Manager (FEM) (Manager, DOE-SR) functions, responsibilities, and authorities from HQ-identified Safety Management Directives or those EM-1 authorities delegated to the FEM, and assigns each to appropriate DOE-SR organization(s). The Matrix further identifies the DOE-SR implementing procedures that document the processes utilized to comply with corresponding functions. The functions and responsibilities that are common to all organizations are described in Part 1, Subsection 5.0, Overall Management Responsibilities Framework, and are not duplicated in Part 2.

### 1.3 SCOPE

The provisions of this document apply to all DOE-SR organizational elements and reflect the organization as approved by the Manager, DOE-SR.

The provisions of this document also apply to the National Nuclear Security Administration (NNSA)-Savannah River Site Office (SV) organization as they relate to NNSA-SV's safety management responsibilities and their participation in DOE-SR's management system with regards to the Site's M&O contract. NNSA-SV is included in the applicability of the safety management functions at SRS and shares the responsibility of the Safety Management System at SRS as the result of shared contracts, contractor workforce, and Site programs/procedures. Memorandums of Agreement, dated March 30, 2005, were established between DOE-SR and NNSA-SV. These Agreements establish (1) a Landlord/Tenant Service Agreement, (2) an Agreement on Safety Management, and (3) an Agreement on Security and Emergency Services. Additionally, the NNSA-HQ Functions, Responsibilities, and Authorities Manual (approved October 15, 2003) and the SRSO Safety Management Functions, Responsibilities, and Authorities Manual (approved January 31, 2004) identify the safety management functions and responsibilities for which NNSA-SV is accountable to DOE-SR and NNSA-HQ. Currently, all safety management functions, responsibilities, and authorities for the Fissile Material Disposition Office, SRS, reside with the HQ Office of Fissile Materials Disposition.