

SRTC INFRASTRUCTURE BOARD

Charter: SRTC-LSD-2002-00004

Revision: 01

Effective: 09/18/03

Page: 1 of 3

Approved by Dr. P.T. Deason, Jr.

signed - Dr. P.T. Deason, Jr, 9/18/03
Deputy Director, SRTC

Charter

The SRTC Infrastructure Board provides leadership to ensure facilities and research infrastructure are optimized to support organizational objectives and mission requirements.

Scope

The SRTC Infrastructure Board provides guidance and oversight to ensure that infrastructure improvements and projects are planned and managed in a cost effective manner and that an Integrated Safety Management approach to requirements and controls consistent with a project's complexity and risk is utilized.

The SRTC Infrastructure Board:

- Sponsors all SRTC project planning.
- Serves as the SRTC change control board for project related matters.
- Ensures the integration of SRTC project plans with the strategic direction of SRTC.
- Ensures the application of the principles of the Integrated Safety Management System (ISMS) in the planning and development of all SRTC projects.
- Oversees pre-authorization review of project scope, schedule and budget with each project owner and concurs with the implementation strategy.
- Ensures successful project implementation through a policy of line management ownership and individual accountability.

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Page: 2 of 3

- Ensures all Roles, Responsibilities, Accountabilities, and Authorizations (R2A2) are appropriately managed.
- Accepts and manages the risks associated with decisions regarding up-front planning and issue resolution.
- Assists in the resolution of matters elevated by Project Teams or as requested by Management.
- Oversees space utilization in SRTC.

Board Membership

Deputy Director SRTC	LSD Manager
SRTC Business Manager	SRTC Chief Engineer – Facilitator
SRTC Projects Manager	SRTC Facility Manager
SRTC R&D Projects Owner Representative	LSD Engineering Manager
Project Planning Administrator - Secretary	Designated SRTC Managers – as appropriate

Practices

The SRTC Infrastructure Board meets as needed to accomplish the scope of the board.

References

- WSRC-IM-97-00024, Conduct of Research & Development Savannah River Technology Center
- Westinghouse Savannah River Company Disciplined Conduct of Projects (DCOP)
- Westinghouse Savannah River Company Project Management Improvement Plan (PMIP)
- WSRC-1-01, Management Policies, MP 1.22, "Integrated Safety Management System"
- 3S Manual, Conduct of Modifications
- WSRC-IM-96-167, Key Activities for Successful Execution (KASE) of Projects at Savannah River Site.

SRTC INFRASTRUCTURE BOARD

Charter: SRTC-LSD-2002-00004

Revision: 01

Effective: 09/18/03

Page: 3 of 3

Attachment

Current Members of the SRTC Infrastructure Board as of 9/18/03

Deputy Director SRTC	P. Deason
LSD Manager	M. Swain
SRTC Chief Engineer – Facilitator	F. Grimm
SRTC Business Manager	L. Frelin
SRTC Facility Manager	E. Selden
SRTC Projects Manager	J. Lunn
LSD Engineering Manager	T. Griffin
SRTC R&D Projects Owner Rep.	A. Zagrodnik
Project Planning Administrator - Secretary	R. Dermody